**(ANNEX 1)**

**Visa support letter application form**

Please fill in the form below and e-mail it to [visa2@ttc.or.jp](mailto:visa2@ttc.or.jp) **by 12:00 (JST=UTC+9), 31 October 2016.**

|  |  |  |  |
| --- | --- | --- | --- |
| First name | alphabetical | |  |
| Middle name  (If any) | alphabetical | |  |
| Last name | alphabetical | |  |
| Date of Birth (dd/mm/yy) | | |  |
| Gender (Male/Female) | | |  |
| Nationality | | |  |
| Valid passport number | | |  |
| Passport Valid until (dd/mm/yy) | | |  |
| Address (Home Country) | | |  |
| Occupation and Job title | | |  |
| Name of Company/Organization | | |  |
| Company/Organization mailing address | | Address |  |
| Postal Code |  |
| Country |  |
| Telephone number | | | + |
| Fax number | | | + |
| Email address | | |  |
| Schedule for your stay | | | Please fill in your itinerary below |

Itinerary (refer to examples shown in the table.)

|  |  |  |  |
| --- | --- | --- | --- |
| D/M/Y | Schedule | Address and Phone number to reach | Hotel |
| ex) 17/ May/ 2015 | Arrival from XXX to KIX, Flight YYY | \*1 | \*1 |
| ex) 18/ May / 2015 | Attending oneM2M TP 17 meeting | \* | \* |
| ex) 23/ May / 2015 | Departure from KIX to XXX, Flight YYY |  |  |
| \*1) KOBE PORTOPIA HOTEL; 6-10-1 Minatojima Nakamachi, Chuo-ku, Kobe, 650-0046 Tel. +81-78-302-1111 | | | |
| Fill in your Itinerary below | | | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | | |