# Opening

The meeting was opened by the Conveners, Andrew Kurtzman and Enrico Scarrone, at 13:04 GMT. Mr. Kurtzman thanked the group for its hard work and praised the progress that has been made.

# Attendees

In attendance (as recorded by GoToMeeting):

Cheryl Blum, cblum@tiaonline.org

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Victoria Mitchell, vmitchell@tiaonline.org

# Review of Agenda (20120321\_01r2)

The agenda provided in document 20120321\_01r2 was approved as presented.

# Notes from 13 March 2012 Meeting (20120321\_02)

The meeting notes from the 13 March 2012 teleconference, provided in 20120321\_02, were approved as presented.

# oneM2M Partnership Agreement (20120321\_03, 20120313\_08, 20120321\_06, 20120307\_05, 20120321\_07)

Document 20120307\_05, a comparison of the proposed approaches relating to voting in oneM2M, was noted. Discussions at the plenary level will need to continue, as consensus has not been reached in the ad hoc.

* ARIB – one company/one vote per SDO
* ATIS – one company/one vote per SDO
* CCSA – one company/one vote
* ETSI – one company/one vote per SDO
* TIA – one company/one vote
* TTA – one company/one vote
* TTC - one company/one vote per SDO

Document 20120321\_03, the draft oneM2M Partnership Agreement, was presented and reviewed.

Action: Enrico will update the Partnership Agreement, per today’s discussions. The updated document will be submitted to the Tokyo plenary meeting.

Document 20120313\_08, entitled “IPR Statement”, will be submitted as an exhibit to the Partnership Agreement noting that consensus has not been reached on the proposal.

Document 20120321\_07, proposed edits to section 1.9 of the Partnership Agreement, will be submitted to the plenary in Tokyo, noting that consensus has not been reached on the proposal.

# Level of Secretariat Services (20120321\_04)

Document 20120321\_04, oneM2M Secretariat Functions, was presented. The document will be submitted as a contribution to the plenary meeting in Tokyo, noting that outstanding issues (such as meeting planning) remain.

# Funding (20120313\_05, 20120321\_06)

Document 20120321\_06, proposed funding information from ATIS, was presented. Discussion ensued. There was discussion of how a Member through Partner Type 1 should pay their membership fees – through the Partner or directly to the Secretariat, should the Associate Member fee be less than a Partner Type 1 or 2, that members should share equally in the funding, etc. No consensus was reached and ATIS will be updating the document, per the discussion. However, it was noted that the Funding Model needs to be approved prior to the signing of the Partnership Agreement.

This document remains open and will be added to future ad hoc meeting agendas.

# Working Procedures Document (20120321\_05)

Document 20120321\_05, a drafting oneM2M Working Procedures document, was presented.

* Reaching consensus on this document should not be a factor in the signing of the Partnership Agreement.
* The Steering Committee will be the body to eventually approve the Working Procedures.
* Offline discussions on this topic may occur in Tokyo (if time permits); otherwise, further discussions will continue at the ad hoc level.

This document remains open and will be added to future ad hoc meetings.

Action: Peter Nurse will update the Working Procedures document, per today’s discussions. The updated document will be contributed to the plenary meeting in Tokyo.

# Next Meeting

The next joint meeting of the Participation and Legal ad hoc groups will be held Wednesday, 11 April 2012 @ 1300 GMT.

# Any Other Business

In order to help focus attention on the ad hoc group’s concerns, the proposed priorities of the Tokyo plenary meeting (in order) are:

1. oneM2M Partnership Agreement
	1. IPR Policies
	2. Voting
2. Secretariat Services
3. Working Procedures
4. Funding

The documents that will be submitted into the Tokyo meeting, on behalf the ad hoc groups are:

* Partnership Agreement
* Working Procedures
* IPR Statement
* Secretariat Functions
* TIA Comments on Section 1.9 of Partnership Agreement

# Adjourn

The meeting ended at 1506 GMT.