

**Invitation
to
oneM2M Partnership Project
Technical Plenary (TP) 26 Meeting
to be held
5-9 December, 2016
in Kobe, Japan**

Dear Sir/Madam,

Association of Radio Industries and Businesses (ARIB) and the Telecommunication Technology Committee (TTC) are pleased to invite you to the twenty sixth Technical Plenary (TP 26) meeting of the oneM2M Partnership Project.

Meeting Location

Kobe International Conference Center
6-9-1, Minatojima Nakamachi, Chuo-ku,
Kobe, 650-0046 Japan
Tel +81 78 302 5200
MAIL:
<http://kobe-cc.jp/english/kaigi/index.html>

Meeting Schedule

5 December 2016 - Monday	09:00 – 18:30
6 December 2016 - Tuesday	08:30 – 18:30
7 December 2016 - Wednesday	08:30 – 18:30
8 December 2016 - Thursday	08:30 – 18:30
9 December 2016 - Friday	08:30 – 18:30

oneM2M Meeting Contact

Kazuo Nakamura
ARIB

Tel: +81-3-5510-8594
E-mail: k-nakamura@arib.or.jp

Meeting Registration

Please register for the meeting on the oneM2M portal via this URL if you have a oneM2M portal account: [on-line registration](#)

Alternatively login to the portal, go to the Meeting tab and click on the "R" for registration next to the TP 26 meeting.

If you do not have a oneM2M portal account yet, please apply by going to the oneM2M portal: <http://Member.oneM2M.org> and request a username and password using the link on the bottom left of the home page ([Get login ID](#)).

Please register as soon as possible in order to ensure a place as meeting space is limited.

Late registrations may be permitted, depending on seat availability.

We are looking forward to seeing you in Kobe.

Yours sincerely,

Fusaki Matsui
Secretary General
ARIB



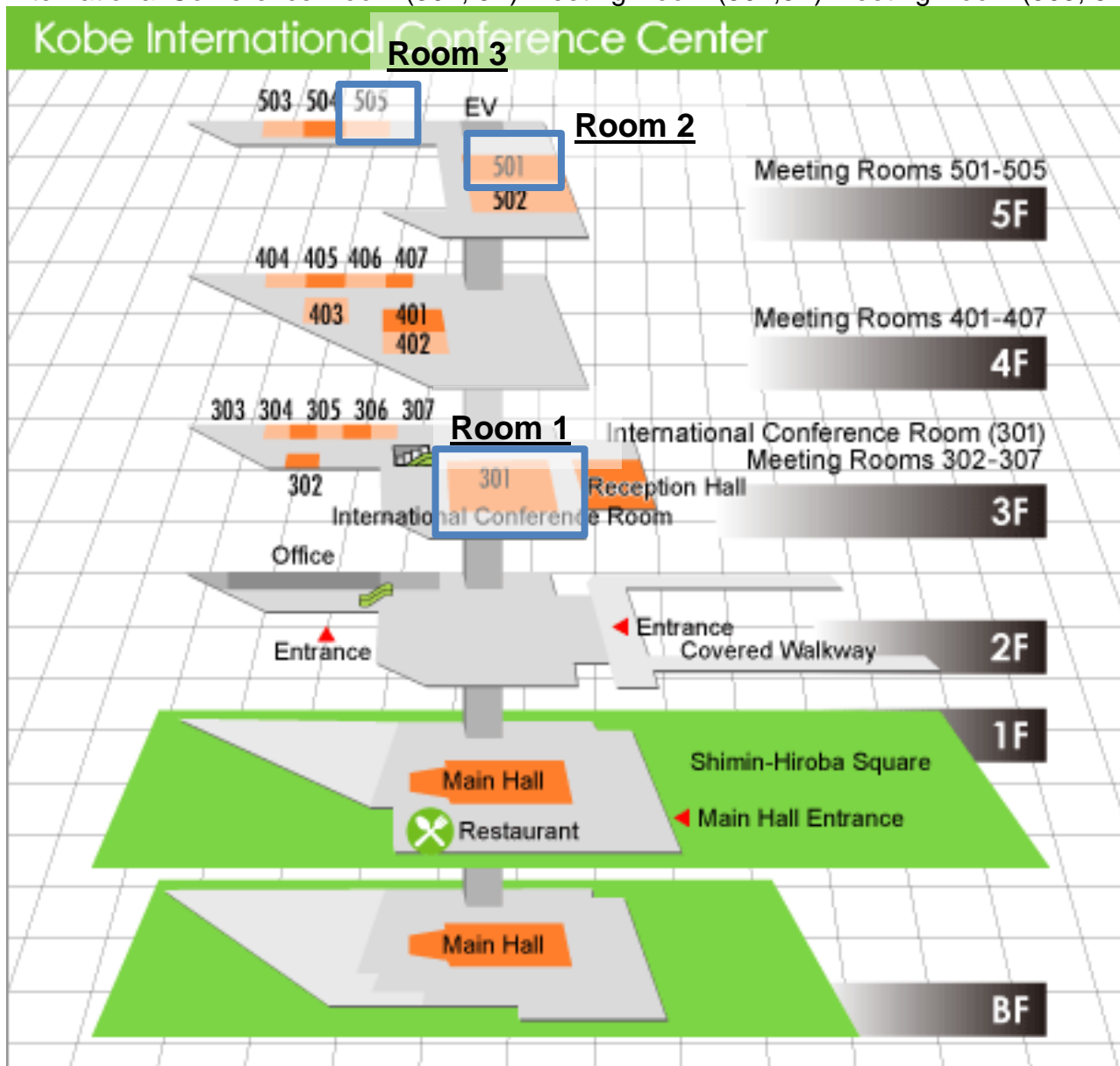
Hiroshi Hamano
Director General
Inter-Industry Innovation Center (I3C)
TTC



Meeting Rooms

Kobe International Conference Center

International Conference Room (301, 3F) Meeting Room (501,5F) Meeting Room (505, 5F)



Registration

A registration desk will open at 8:00AM on Monday, 5th December for sign-up and badge distribution

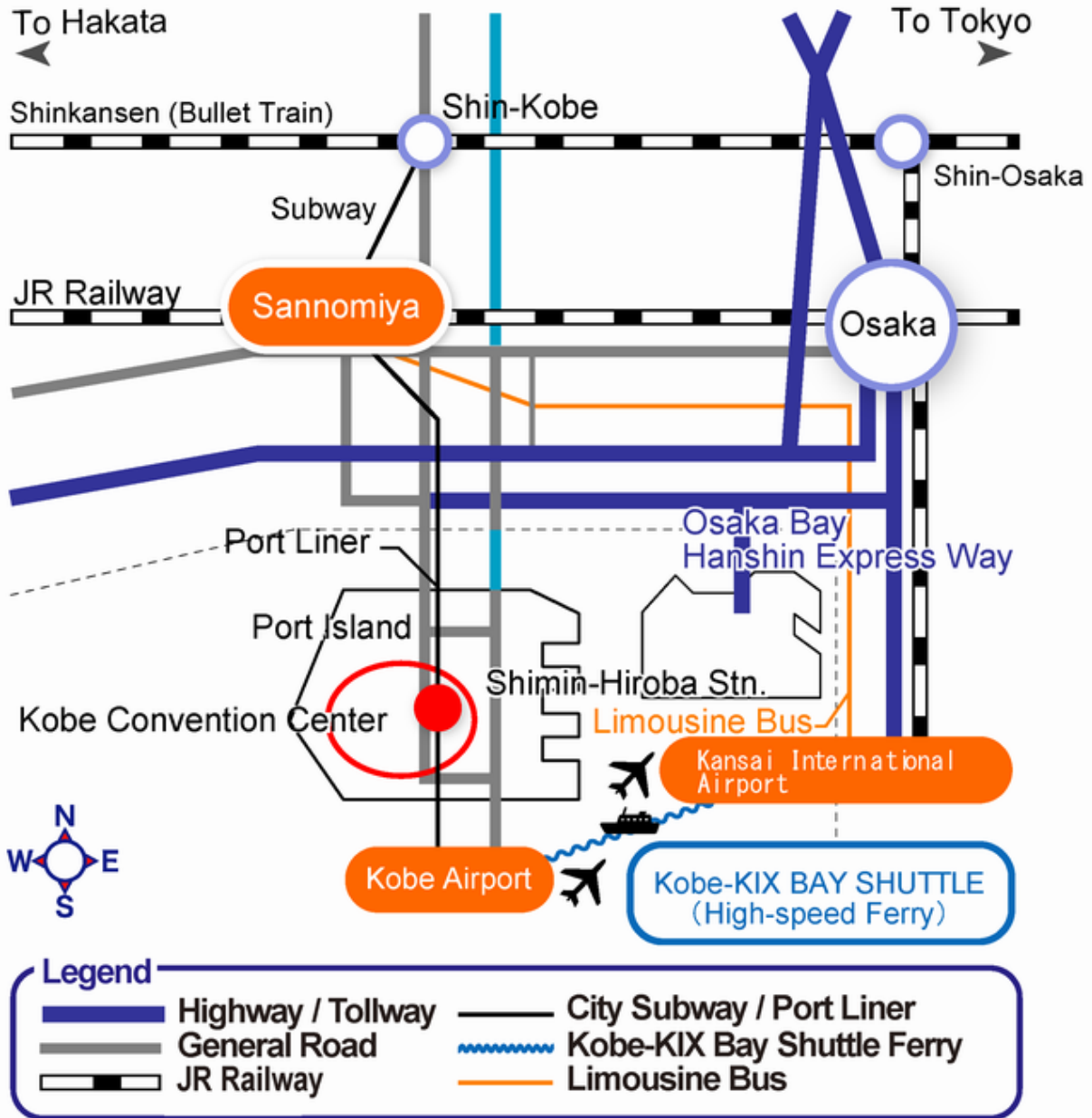
WLAN

This will be a paperless meeting and participants are requested to use a laptop PC equipped with WLAN capability. The dedicated WLAN access will be available in the meeting rooms.

Transportation to the Venue

Please consult the below URL.

<http://kobe-cc.jp/english/access/index.html>



How to reach Kobe Port Island?

Arrival in Japan		Transfer from Tokyo area to Osaka/Kobe area	Access to Hotels/Kobe International Convention center
Narita Airport(Tokyo)		Narita Airport- Itami Airport(Osaka) 4 flights/day	Limousine bus (Itami – Sannomiya) 40 min + Portliner (Sannomiya – Shimin Hiroba) 10min
	Train/Limousine bus(75 minutes minimum)	Haneda Airport – Itami Airport(Osaka) 30 flights/day	Limousine bus (Itami – Sannomiya) 40 min + Portliner (Sannomiya – Shimin Hiroba) 10 min
	Train/Limousine bus(75minutes minimum)	Haneda Airport – Kobe Airport(Kobe Port island) 7 flights/day	Port liner (Kobe Airport – Shimin Koen) 8 min
Haneda Airport(Tokyo)		Haneda Airport – Itami Airport(Osaka) 30 flights/day	Limousine bus (Itami – Sannomiya) 40 min + Portliner (Sannomiya – Shimin Hiroba) 10 min
		Haneda Airport – Kobe Airport(Kobe Port island) 7 flights/day	Port liner (Kobe Airport – Shimin Hiroba) 8 min
		Haneda Airport – Kansai International Airport(Osaka) 13 flights/day	Limousine bus + Portliner (see below) or Ferry (see below)
Kansai International Airport: KIX(Osaka)			Limousine bus (KIX– Sannomiya) 65min transfer to PortLiner (Sannomiya – Shimin Hiroba) 10 min
			Bay Shuttle Ferry (KIX– Port island) 7 min+ Taxi 5 min
Narita Airport or Haneda Airport	Limousine bus/Train to JR Tokyo Station	JR Bullet train “Shinkansen” (Tokyo – Nagoya - Kyoto – ShinOsaka- ShinKobe) 2.5 Hours	Subway (ShinKobe – Sannomiya) transfer to Portliner(Sannomiya – Shimin Hiroba) 30 min

Accommodation

Block bookings have been arranged with a special rate at KOBE PORTOPIA HOTEL(40 rooms) and ARISTON HOTEL KOBE(40 rooms) for oneM2M participants. Please note the Kobe area attracts foreign travellers especially from China and Korea. It is expected no hotel rooms are available in this area as the meeting date approaches. So you are strongly recommended to book the below hotels as early as possible, prior to cut-off date.

Hotel Name (Check-in & out time)	Room Type	Rate per night Single Occupancy	1) Address 2) Contact Phone 3) Contact e-mail 4) Access to the venue
KOBE PORTOPIA HOTEL (16:00/11:00)	Twin Room (30 sqm) Note that this plan is only single occupancy.	18,900 JPY	1) 10-1,6 Chome, Minatojima Nakamachi, Chuo-ku, Kobe, 650- 0046, Japan 2) +81-78-302-1111 3) reservation@portopia.co.jp 4) 3 min. Walk
ARISTON HOTEL KOBE (15:00/10:00)	Twin Room (28 sqm) Note that this plan is only single occupancy.	11,500 JPY	1) 6-1 Minatojima Nakamachi, Chuo- ku, Kobe city, Hyogo prefecture, Japan 2) +83 78 303 5555 3) front.kobe@aristonhotels.co.jp 4) 3 min. walk

The room rate includes breakfast for one, wired/wireless internet access, service charge and a 8% consumption tax. This rate is applied from 4 Dec till 10 Dec only. If you plan to stay additional days please contact each hotel directly.

Hotel Name	Reservation	Cut-off Date	Cancellation policy (The cancellation before 2 days prior to the arrival date has no penalty.)
KOBE PORTOPIA HOTEL	Online Reservation	18 Nov. 2016 (local time=UTC+9h)	Cancellation 1 day prior: 80% fee Cancellation on date of stay: 100% fee No-show: 100% fee
ARISTON HOTEL KOBE	Please fill in the reservation form shown in Attachment 1 and send an attached email to contact point: front.kobe@aristonhotels.co.jp or send FAX to +81-78- 303-5560.	25 Nov. 2016 (local time=UTC+9h)	Cancellation 1 day prior: 20% fee Cancellation on date of stay: 80% fee No-show: 100% fee

Note that the ARIB/TTC are not responsible for reservation confirmations, cancelled or changed reservations or no-shows.

Voltage

100V Japanese plugs are two flat pin type (A-type) plugs. Please make sure you have correct adapters. Voltage converters or adapters will NOT be provided during the meetings.

Please bring your voltage converters and plug adapters! (100 volts)



Currency

Yen (JPY) <http://finance.yahoo.com/currency?u>

ATTENTION!!

Credit cards are accepted at most restaurants and hotels in Kobe, but not at some restaurants, taxis, and shops.

ATM cash advance service in Kansai International Airport Terminal

http://www.kansai-airport.or.jp/en/service/money/index.html#_03

ATM cashing service using main credit cards is available at Family-Mart shop in Kobe Portopia Hotel or Banks in 5 minutes walking distance from the hotel.

Time Zone

JST=UTC +9 hours

Mobile phone coverage

W-CDMA, cdma2000 and/or LTE are available. For availability of GSM chip-roaming, please check with your operator.

Weather

<http://www.jma.go.jp/en/yoho/211.html>

Sightseeing

Japan National Tourism Organization <http://www.jnto.go.jp/eng/>

Visa request

To find out whether you need a visa for entry to Japan, please consult http://www.mofa.go.jp/j_info/visit/visa/faq.html#q1-1 and click the link "[the List of Countries and Regions That Have Visa Exemption Arrangements with Japan](#)" in the Q&A No.1. The list shows "Arrangements of Exemption of Visas". If your home country's name is not shown on the list, you need a visa.

If you need a visa, please fill out the attached invitation letter request form (Annex 1) and send it to visa2@ttc.or.jp by **12:00 (JST=UTC+9), 31 October 2016.**

For any questions, please contact visa2@ttc.or.jp (attn. secretary in TTC)].

For members in a company who are in the same office facility, it is suggested that you make your requests as a group, if possible.

(ANNEX 1)**Visa support letter application form**

Please fill in the form below and e-mail it to visa2@ttc.or.jp by 12:00 (JST=UTC+9), **31 October 2016.**

First name	alphabetical	
Middle name (If any)	alphabetical	
Last name	alphabetical	
Date of Birth (dd/mm/yy)		
Gender (Male/Female)		
Nationality		
Valid passport number		
Passport Valid until (dd/mm/yy)		
Address (Home Country)		
Occupation and Job title		
Name of Company/Organization		
Company/Organization mailing address	Address	
	Postal Code	
	Country	
Telephone number		+
Fax number		+
Email address		
Schedule for your stay	Please fill in your itinerary below	

Itinerary (refer to examples shown in the table.)

D/M/Y	Schedule	Address and Phone number to reach	Hotel
ex) 17/ May/ 2015	Arrival from XXX to KIX, Flight YYY	*	*
ex) 18/ May / 2015	Attending oneM2M TP 17 meeting	*	*
ex) 23/ May / 2015	Departure from KIX to XXX, Flight YYY		
Fill in your Itinerary below			

(ANNEX 2)

To Mr. Tatsuo TAKANO, Reservation desk, ARISTON HOTEL KOBE
[e-mail] front.kobe@aristonhotels.co.jp
[FAX] +81 78 303 5560

Hotel reservation form for oneM2M TP 26 meeting

Please complete and return by e-mail or FAX:

Deadline: 25 Nov. 2016

Full Name:	<input type="checkbox"/> Prof.	<input type="checkbox"/> Dr.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Mr.
	Family Name		First Name	
Organization:				
Address:				
Zip Code:		Country:		
Tel:		Fax:		
E-mail:				
HOTEL ACCOMMODATION				
Number of rooms:				
Type of Room:	<input type="checkbox"/> Twin(1 person) (11,500 Japanese yen) <input type="checkbox"/> Twin(2 persons) (18,000 Japanese yen) Breakfast included, Tax included			
Smoking or Non-Smoking	<input type="checkbox"/> Non-Smoking <input type="checkbox"/> Smoking <input type="checkbox"/> No specification			
Arrival date		Departure date		
Number of person				
Remarks				

We may not meet your request depending on the availability of rooms.

Cancellation policy:

Cancellation before 2 days prior to the arrival date	no penalty.
Cancellation 1 day prior:	20% fee
Cancellation on date of stay:	80% fee
No-show:	100% fee



ARISTON HOTEL KOBE
6-1 Minatojima Nakamachi, Chuo-ku,
Kobe city, Hyogo 650-0046 Japan
Phone: +83 78 303 5555
Web: <http://www.ariston.jp/kobe/english/>