



oneM2M Technical Plenary (TP) #24 Meeting

**18-22 July 2016
in Montreal, Quebec, Canada**

Dear Sir/Madam,

ATIS is pleased to invite you to the 24th oneM2M Technical Plenary (TP#24) meeting. Below please find the meeting logistics and details associated with TP#24.

Meeting Location

Hotel Bonaventure Montreal

900, rue de la Gauchetière Ouest,
Montréal, Québec, Canada H5A 1E4

Phone: +1-514-878-2332 Fax: +1-514-878-3881

Web site: www.hotelbonaventure.com

Reservations: [Click here](#) for online reservations

Meeting Schedule

Monday	09:00 to 19:00
Tuesday	08:30 to 18:30
Wednesday	08:30 to 18:30
Thursday	08:30 to 18:00
Friday	08:30 to 18:30

oneM2M Meeting Contact

Steve Barclay

ATIS Director, Global Standards Development

Tel: +1 202 434-8832

FAX: +1 202 393 5453

Email: sbarclay@atis.org

Meeting Registration

Please register for the meeting on the oneM2M portal via the [on-line registration](#) if you have a oneM2M portal account (after arriving to the TP#24 meeting page, click the "Registration" link). Alternatively, login to the portal, go to the Meeting tab and click on the "R" for registration next to the TP#24 meeting.

If you do not already have a oneM2M portal account please apply by going to the oneM2M portal (<http://Member.oneM2M.org>) and request a username and password using the link on the bottom left of the home page ([Get login ID](#)).

ATIS negotiated a favorable sleeping room rate and has committed to a minimum number of sleeping room nights for the meeting attendees. We sincerely request and strongly recommend that you make your hotel reservation in the ATIS hotel block (Hotel Bonaventure Montreal).

I look forward to seeing you in Montreal.

Regards,

Steve Barclay
ATIS Director, Global Standards Development

ANNEX A Meeting Hotel Information

Hotel with ATIS negotiated rate (***attendees are strongly encouraged to make sleeping room reservations at the following hotel***):

Hotel:	Hotel Bonaventure Montreal
Reservations:	Reservations may be made online . Alternatively, please call the hotel directly at +1-514-878-2332 and identify yourself as a member of the “ ATIS oneM2M Meeting ”.
Room Rate*:	\$199 CAD for single or double occupancy. This rate is available beginning Thursday, 14 July, through Sunday, 24 July.
Remarks:	<ul style="list-style-type: none"> • Complimentary high speed wireless internet access provided in guest sleeping rooms. • Check-in is 16:00 on arrival day; Check-out is 12:00 (noon) on departure day. • <u>Cancellation Policy: If you are unsure if you will be attending the meetings, please go ahead and book your room now (but no later than June 24) to be guaranteed the negotiated rate</u> because reservations cancelled with <u>at least</u> 48 hours’ notice will not incur any penalty. Reservations cancelled with <u>less than</u> 48 hours’ notice will incur one night’s room/tax charge.
Transportation from Airport to Hotel	The Hotel Bonaventure Montreal is located 18km from the Montreal-Pierre Elliott Trudeau International Airport (YUL). A taxi from YUL is approximately \$40 CAD.

* Canadian Taxes of ~19% not included in room rate

All hotel reservations must be made prior to the June 24, 2016 cut-off date

Meals

- Individuals are responsible for their own breakfast, lunch and dinner arrangements.
- There are restaurants in the vicinity.
- Map of nearby restaurants will be provided at the hotel.
- ATIS will provide all day coffee/tea as well as afternoon snacks/refreshments.

Meeting facilities

- Meeting registration will open at 08:00 on Monday, 18 July for badge collection.
- Free WLAN access will be provided.
- Paper copies of documents will not be provided.

Invitation letter

- An entry visa may be necessary for participants from some countries to enter Canada. To check the visa requirements, please contact the Canadian Embassy in your country.
- Those participants who required visa-supporting documents to enter Canada are advised to complete the attached "INVITATION LETTER REQUEST FORM for VISA" and e-mail the form together with a copy of their passport (photograph page) to Mr. Steve Barclay (sbarclay@atis.org) **at your earliest opportunity.**
- As requirements for visa application may change from time to time, please check with your nearest Canadian Embassy before departure.
- Advance submission of applications is recommended.
- By default, visa invitation letters will be issued via e-mail unless requested otherwise.

Practical Information

Weather:

In July, the min/max temperatures in Montreal generally range from 23 °C (73 °F) to 31 °C (88 °F).

Time Zone:

GMT - 4 hours in July.

Currency & Exchange:

The Canadian currency system uses dollars (\$) and cents (¢) similar to the U.S., Australia and New Zealand. Canada now has one- and two-dollar coins, often called the "loonie" and the "toonie" respectively, in addition to 5¢, 10¢ and 25¢ coins. Paper money comes in different colors and designs. The most common are \$5 bills (blue), \$10 bills (purple), \$20 bills (green), \$50 bills (red) and \$100 bills (brown).

Electricity:

Voltage: 110-120 Volts

Primary Socket Type: North American Grounded

Emergencies:

Dial 911

Tipping:

Tipping for restaurant service, taxis, etc., is customary in Canada. Please visit http://gocanada.about.com/od/canadatravelplanner/a/tipping_in_Canada.htm for additional information.

Local Information:

<http://www.tourisme-montreal.org/>